
LEICESTER & LEICESTERSHIRE TRANSPORT BOARD

Record of Decisions

Date: 16 JUNE 2015

Time: 10:30 am

Present:

Mr Kevin Harris – Vice-Chair of the Leicester & Leicestershire Enterprise Partnership
(in the Chair)

Councillor Peter Osborne – Cabinet Lead Member for Highways and Transport,
Leicestershire County Council

Sir Peter Soulsby – City Mayor, Leicester City Council

District Council Representative:

Councillor David Slater – Leader, Charnwood Borough Council

Minute No.	Item	Decision	Reasons / Rationale for Decision	Expected Outcome(s)
1.	CHAIR OF MEETING	Agreed that Kevin Harris, Vice-Chair of the Leicester and Leicestershire Enterprise Partnership be in the Chair for this meeting	In accordance with paragraph 4 of Section 1 of the Board's Assurance Framework	Compliance with the Assurance Framework
2.	WELCOME AND INTRODUCTIONS	Noted	Not applicable	Not applicable
3.	APOLOGIES FOR ABSENCE AND SUBSTITUTES	Noted that County Councillor Peter Osborne was present as the standing substitute for County Councillor Nick Rushton	Not applicable	Not applicable
4.	DECLARATIONS OF CONFLICTS OF INTEREST	Noted that no declarations were made	In accordance with paragraph 7 of Section 1 of the Board's Assurance Framework	a) Identification of potential conflicts of interest that will prevent Board members making an impartial decision b) Compliance with the Assurance Framework
5.	RECORD OF DECISIONS OF PREVIOUS MEETING	Confirmed as a correct record	In accordance with paragraph 29 of Section 1 of the Board's Assurance Framework	Compliance with the Assurance Framework

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6.	MATTERS ARISING FROM THE RECORD OF DECISIONS OF THE PREVIOUS MEETING	<ul style="list-style-type: none"> a) Noted that an item on co-operative working between the Board and the Leicester and Leicestershire Enterprise Partnership (LLEP) would be included on the agenda for the next meeting; and b) Noted that the LLEP Local Assurance Framework was being developed. This would set out the arrangements relating to the LLEP and this Board working together. 	To ensure that a co-ordinated approach to transport issues in the city and county will be maintained	Co-working will facilitate the delivery of sustainable growth and development in the city and county
7.	APPROVAL OF THE LEICESTER AND LEICESTERSHIRE TRANSPORT BOARD ASSURANCE FRAMEWORK PART 3	<ul style="list-style-type: none"> a) Noted that the Department for Transport had approved the Value for Money element of Part 3 of the Framework; and b) Agreed that the Leicester and Leicestershire Transport Board Assurance Framework Part 3 be approved and adopted. 	This is the framework for the governance and working arrangements of the Board	<p>Establish transparent governance and working arrangements for the Board</p> <p>Establish the framework within which schemes will be implemented</p>
8.	LEICESTER NORTH WEST MAJOR TRANSPORT SCHEME PHASE 1	<ul style="list-style-type: none"> a) Noted that comments of the advisors (AECOM), appointed by the LLTB Designated Officer, on the presentation of the business case will be taken in to account when preparing future business cases 	To ensure that the business case is clear and accessible to all interested parties	Clear and transparent business cases prepared

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		<p>b) Noted that this Board would monitor this scheme as it progressed</p> <p>c) Agreed that the Business case for the Leicester North West Transport Scheme Phase 1 be approved.</p> <p>d) Agreed that Full Approval for Phase 1 of the Leicester North West Major Transport Scheme be given, funding approved for release as set out in the report considered by the Board</p> <p>e) Noted that that the accountable body (Leicester City Council) will enter into relevant agreements with the two scheme promoters to make funds available in accordance with Leicester and Leicestershire Transport Board budget approval</p>	<p>To ensure compliance with the Assurance Framework and that the contract is adhered to</p> <p>To enable the scheme to proceed</p> <p>To enable the scheme to proceed</p> <p>To enable the scheme to proceed</p>	<p>Compliance with the Assurance Framework and contract</p> <p>Scheme to start in accordance with contracted timescales</p> <p>The scheme is expected to improve access in to Leicester through improved facilities for vehicles and cyclists</p> <p>That sufficient funding will be available to enable the scheme to be completed as programmed</p>
9.	ARRANGEMENTS FOR NEXT MEETING	a) The date of the next meeting to be agreed as needed	To ensure that the Board meets in an appropriate and timely fashion.	Compliance with the Assurance Framework

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		<p>b) Agreed that future meetings of the Board be held at City Hall, Charles Street, Leicester, LE1 1FZ</p> <p>c) Any additional items for the agenda for the next meeting to be passed to Elaine Baker, Democratic Support Officer, Leicester City Council</p>	<p>To facilitate the accessibility of meetings of the Board</p> <p>To ensure co-ordination of agenda items for the next meeting</p>	<p>Continue to hold open and accessible meetings of the Board</p> <p>Early identification of items for consideration at the Board's next meeting</p>
10.	ANY OTHER URGENT BUSINESS	None	Not applicable	Not applicable
The meeting closed at 10.46 am				